

Casper Classical Academy



A Team Dedicated to Excellence in All We Do!

900 S. Beverly Street
Casper, WY 82601
(307) 253-2300

Matt Teterud, Principal

Dear Casper Classical Academy Parents and Students:

I hope this letter finds you doing well and having an amazing summer! We are getting close to the start of the 2020-2021 school year, and my hope is that it will be a terrific year of learning and growing. Casper Classical Academy strives to prepare your child for success in life and in future career. We do this by partnering with parents to instill character, work habits, and academic skills in students.

Let's get right to some important information that will be helpful as you prepare for the start of a new school year.

Back-To-School Orientation * Thursday, August 27, 2020 * 3-7 p.m. window at CCA

Instead of a traditional Back-To-School night, we will have a day where parents and students visit our school.

We urge all families to take part in this if at all possible, and ask that students come with a parent/guardian (not the entire family if at all possible). We will be practicing social distancing. Please bring a face mask for walking through the halls.

You are welcome to wear a face mask, but do not have to wear a face mask unless 6 ft. distancing from others cannot be maintained.

If at all possible, please come when it is your time listed below:

Student Last name A-B: 3:00 - 3:30 p.m.

Student Last name G-H: 4:00 - 4:30 p.m.

Student Last name Me-Re: 5:00 - 5:30 p.m.

Student Last name T-Z: 6:00 - 6:30 p.m.

Student Last name C-F: 3:30 - 4:00 p.m.

Student Last name I-Mc: 4:30 - 5:00 p.m.

Student Last name Ri-S: 5:30 - 6:00 p.m.

Anyone else who couldn't make it: 6:30 - 7:00 p.m.

If you are not able to make it on August 27th, you can stop by the school the next day between the hours of 8:00 a.m. and 12:00 p.m. to complete the needed items. If you cannot make it either of these dates, then please contact the school ahead of time to make necessary arrangements. You can reach us at (307) 253-2300.

When you arrive in the main CCA doors, please observe the symptoms visual sign, use hand sanitizer, and receive a map at the welcome table to guide you through the stations. Below is a summary of what the stations will be:

Station 1: **Welcome Table** (Welcome in the main lobby and get your map of the stations before heading to the cafeteria.)

*Stations 2-10 you can complete in any order. Please stand in line at the markers if needed. Then please complete Stations 11-12.

Station 2: **Paperwork** (You may have already filled out these forms online, but stop by just to be sure. If you need to still complete this step, read and sign forms. Please collect a token and turn it in at Station 12 Schedule and Locker)

Station 3: **Cafeteria** (Terry Boyle, our cafeteria manager, will be on hand to answer any school meal questions.)

Station 4: **CCA Return-to-School Plan** (Angela Lincoln can answer any questions about how students will return to school at CCA. This includes when students will need to use face masks, hand sanitizer, and social distancing.)

Station 5: **Health** (Nurse Wendy Wilson can give you information on how to fill out the electronic health form and answer any medication or health-related questions regarding your child.)

Station 6: **CCA Handbook / Dress Code**

(You can read the CCA Handbook by going to our school website at: www.casperclassical.com and clicking on "Parent Information" and then on "Click Here for the 2020-2021 Parent-Student Handbook." At this station, parents or students can ask any questions to clarify the handbook or dress code. Knowing the expectations on the front end is always better, and puts everyone on the same page as to where we are going and how we conduct business.)

Station 7: **Clubs & Activities** (Learn more information about our clubs, sports, and other activities going on this year at CCA!)

Station 8: **PTO** (Governing Council hosts this station to welcome families, answer questions, and invite parents to take part.)

Station 9: **Yearbook** (You can sign up for a yearbook and ask any yearbook questions.)

Station 10: **Gear Up** (Optional program that supports students creating a path that leads to college)

Head out of the cafeteria using the north entrance, and head to the Art Room for Station 11.

Station 11: **Meet Principal Teterud and Governing Council Chairman Justin Hurless** (meet and greet in the Art Room)

Head out of the Art room, turning right to head to Station 12, which will be your student's grade level floor and locker.

(6th = floor 1 * 7th = floor 2 * 8th = floor 3)

Station 12: **Schedule & Locker Assignment**

In the hall of your grade level, you will see a station where you can turn in your token from Station 2, meet some of your grade-level teachers, grab your class schedule, and then proceed to find and open your locker (teachers will hand out your school supplies in the first 3 days of school so you don't need to put any supplies in your locker at this time unless you want to). You can peer into the window of classrooms to see where you will be learning.

Feel free to ask the teachers for help and ask any questions you may have!

Once you have completed Station 12, that is it.

Please exit down the south stairs if needed and out the south door (opens up to the bus loop and the side parking lot).

Thanks for attending!

First Day of School * Wednesday, Sept. 2, 2020

The first day of school will be Wednesday, Sept. 2, 2020. Students should arrive at CCA between 7:20 a.m. and 7:45 a.m.

If you are dropping your child off, please follow proper traffic flow rules, so no one is blocking traffic. Students can enjoy the front patio area or head to the cafeteria for breakfast. If a student cannot remember his/her homeroom location, it will be printed and posted in the cafeteria windows as a reminder.

The first bell will ring at 7:45 a.m. This is when students will be allowed into the halls. Students should stop by their locker, and then head to their homeroom class. The tardy bell rings at 7:50 a.m. This is when students should be seated in their homeroom class, ready to learn. We will show grace this first week back--and assist students in getting situated in the new school year with a new schedule. In homeroom, teachers can hand out a copy of their class schedule (in case their Back-to-School schedule is misplaced).

General Information

I encourage each parent and student to visit our CCA school website at: casperclassical.com.

Here you can learn about who we are, what we hope to accomplish, how things work, and discover many things about our school. You can also read the CCA Handbook to be aware of our policies and procedures. Once you are on the school website, you can click on "Parent Information" and then click on "Click Here for the 2020-2021 Parent-Student Handbook" to read the handbook.

After reading the handbook, please call the CCA office with any questions.

This school year, students should arrive at CCA between 7:20-7:45 a.m. Students should not be on campus before 7:20 a.m. as supervision does not begin until 7:20 a.m.. There is breakfast in the cafeteria to purchase, available to those who are interested every school morning at 7:20 a.m. Students who do not wish to eat breakfast at school can be outside on the front patio until the first bell. (On inclement weather days, students will be brought inside to the cafeteria, gym, and other areas).

The first bell rings for students to come inside at 7:45 a.m. Students have 5 minutes to stop by their lockers and then be seated in their homeroom class by the tardy bell at 7:50 a.m. As mentioned, for this first week, grace will be shown, as students adjust to a new school year and schedule. Starting the second week of school, regular CCA handbook tardy policy will be followed.

Students move through their classes throughout the day. They first attend homeroom from 7:50-8:12 a.m. and then travel to 9 periods a day (8 classes and 1 lunch). Each period is 41 minutes long. Students have 3 minutes in between classes for hall passing. Students can bring a lunch from home or purchase school lunch. Typically, students eat lunch and then head outside for some fresh air. School dismisses at 2:48 p.m. Students should head directly home unless they are in an after-school sport or activity that is supervised by CCA staff. Students should not be on campus after 3:20 p.m., as there will be no supervision.

Please read the Parent Newsletter that is posted on our school's website each Thursday that we are in school. To access this, go to casperclassical.com and click on "Parent Information" and then "Click here to download the Parent Newsletter for this week." This will keep you informed of upcoming information and events throughout the school year. Also, please ensure that you are able to access the Infinite Campus parent portal to see your child's grades. On Thursdays, we ask parents to spend 10 minutes reading the newsletter and checking their child's Infinite Campus grades. This is our communication system.

Rick Robinson is our Athletic Coordinator. If you have any sports/activities questions, feel free to call in to the school phone number and ask for Rick. We are very excited to begin a great school year. Enjoy the rest of your summer, and we'll see you soon!

Sincerely,

Matt Teterud

Casper Classical Academy Principal